



City of Burlington

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AGENDA

COMMITTEE OF THE WHOLE

CITY OF BURLINGTON

Tuesday, August 7, 2007, 6:30 P.M.
Common Council Chambers - 224 East Jefferson Street

Mayor Claude Lois
John Thate, Alderman 1st District
Robert Prailes, Alderman, 1st District
Robert Miller, Council President and Alderman, 2nd District
Peter Girolamo, Alderman, 2nd District
Tom Vos, Alderman, 3rd District
Steve Rauch, Alderman, 3rd District
Kent Strong, Alderman, 4th District
Katie Simenson, Alderman, 4th District

1. Call to Order – Roll Call
2. Citizen comments and questions
3. Approval of minutes July 17, 2007

4. Topic: Motion 07-558 accepting the 2006 Annual Audit of the City's financial operations and management recommendations from the City's auditor.	Presenter: Patrick Romenesko
Purpose: Patrick Romenesko, S.C. has completed the City of Burlington's Annual Financial Report for the year ended December 31, 2006. The 2006 annual audit has been completed three months earlier than last year. Patrick will be at the August 7 th C-O-W meeting to present the audit to you and answer any questions that you may have.	

5. Topic: Resolution 4141(36) adopting a Sanitary Sewer Service Amendment for the Burlington Area.	Presenter: Tim McCauley, SEWRPC
<p>Purpose: To consider a recommendation from the Plan Commission to expand the City's Sanitary Sewer Service Area (SSA) by adding land located approximately west of the Burlington Manufacturing and Office Park, east of McHenry Street (CTH P), south of Yahнке Road and north of the Bohner's Lake Sanitary District. Pursuant to a review by SEWRPC, that the anticipated full development of the planned sewer service area will likely have adequate capacity from the City's sewage treatment plant, with the scheduled improvements it is recommended that the Council approve this expanded service area. Inclusion in the SSA does not require a property owner to hook-up to the sanitary system, there is no cost to the property owner for this addition, but inclusion in the SSA does reserve capacity at the treatment facility for their property if and when the property owner decides that they want to, need to, hook-up. A Public Hearing will be held on this proposal at this evening's Council meeting. Upon recommendation from the Council the next steps are for the proposal to be presented to the SEWRPC Board, at their September quarterly meeting, for their recommendation to the Wisconsin DNR for final action.</p>	

6. Topic: Presentation of sanitary sewer rate study.	Presenter: Paul Traeger, Applied Technologies
<p>Purpose: To review the results of Applied Technologies study of the City's sanitary sewer system and the rates charged for services. During preparation of the 2007 budget and following completion of the sanitary system study completed in 2006 it became apparent that the City could no longer maintain the current rate charged for sanitary sewer services and still maintain the system, so funds were provided to study the system and project the necessary rates so that service can be maintained. Last increased over fifteen years ago the City's sewerage rates are among the lowest in the State of Wisconsin and according to a recent survey even with the proposed rate increases the City's rate will still be in the lowest 25% of the rates charged in the State.</p>	

<p>7. Topic: Resolution 4145(40) approving Change Order Number One for the 2007 Street and Sidewalk Improvement Program – reconstruction of the watermain on STH 83, for the not-to-exceed amount of \$11,200.00.</p>	<p>Presenter: Connie Wilson</p>
<p>Purpose: A contract was entered into with Wanasek Corporation on April 17, 2007 for the construction of the 2007 Street and Sidewalk Program with Resolution 4105(93). A Change Order is requested by the City Engineer and the Utilities Manager to cover the cost of reconstruction the watermain on STH 83 in the vicinity of the Bypass, including relocation a hydrant, adding a new hydrant and adjusting an existing hydrant. The Wisconsin Department of Transportation is requiring the reconstruction prior to the completion of the Burlington Bypass as a safe guard in case the original main were to break. The additional cost for this change order will be for the not-to-exceed amount of \$11,200.00, bringing the total cost for the 2007 Street and Sidewalk Program to the not-to-exceed amount of \$890,463.29. Because of the time-frame involved the Utilities Manager is requesting consideration of this item at tonight's Council meeting.</p>	

<p>8. Topic: Resolution 4144(39) approving the purchase of a hydrostatic tractor/loader with bucket for \$16,499.00.</p>	<p>Presenter: Connie Wilson</p>
<p>Purpose: To consider a recommendation to purchase a new piece of necessary equipment, in lieu of other capital already included in the current equipment replacement budget for 2007. Pursuant to the City's Purchasing Policy competitive quotes were solicited and the recommendation is to purchase the equipment from the lowest bidder for the amount of \$16,499.</p>	

<p>9. Topic: Resolution 4142(37) approving Task Order Number Five with Applied Technologies, Inc. to provide construction related services for the Waste Water Treatment Plant expansion, Phase One, for the not-to-exceed amount of \$286,000.00.</p>	<p>Presenter: Connie Wilson</p>
<p>Purpose: To consider a recommendation from the Utilities Manager to approve Task Order Number Five with Applied Technologies, Inc. to provide construction related services for Phase One of the Waste Water Treatment Plant Expansion. This will include assistance with the bidding process, construction related services, construction observation, revising the current operation and maintenance manual for the treatment plant, and to assist the City in the startup of the new facilities including training sessions for our personnel. Funding for Task Order Number Five is included in our Clean Water Fund loan. With a bid opening date of September 13th and a projected twelve month construction schedule this Task Order is being brought forward at this time in advance of the bids, per Council direction.</p>	

10. Topic: Ordinance 1836(9) annexing territory located at 6730 S. Pine Street (Brown) to the City of Burlington, Wisconsin.	Presenter: David Torgler
Purpose: To consider the Plan Commissions recommendation to accept a direct annexation petition for the Brown property, comprised of approximately 1.7 acres of residential land located immediately north of the Burlington Manufacturing and Office Park (BMOP). Included in the annexation ordinance is a permanent zoning classification of Rs-1, Single Family Residential District. This item has been brought back to the Committee due to an amendment to the ordinance, accepting permanent zoning instead of temporary zoning. This item is on tonight's Council agenda for approval.	

11. Topic: Ordinance 1837(10) annexing territory located at 32435 Yahnke Road (Schaefer) to the City of Burlington, Wisconsin.	Presenter: David Torgler
Purpose: This annexation is comprised of approximately 181 acres of farm land located immediately west and north of the Burlington Manufacturing and Office Park (BMOP) to be developed as a residential subdivision and to conform to the City's adopted Land Use Plan. This item has been brought back to the Committee of the Whole due to an amendment to the ordinance, accepting permanent zoning instead of temporary zoning. There has also been a temporary zoning change to approximately 32.7 acres of the development area that will be temporarily zoned A-1, Agricultural District to allow for a borrow pit on the property and remove excess sand and gravel for use elsewhere. This zoning will change to the original proposed permanent zoning classifications automatically after one year. A Pre-Annexation Agreement the City of Burlington and RFD II, LLC (developer) has also been included for review highlighting the various stipulations of the annexation process and future development of the property. This item is on tonight's Council agenda for approval.	

12. Topic: Continued discussion of what the fiscal impact of new residential development has on residents of the city.	Presenter: Katie Simenson
Purpose: At the request of Alderman Simenson this issue is being brought back for discussion. At the July 17 th C-O-W several aldermen felt that the impact study was a good idea. Council President Miller stated that this issue should be brought forward to the 2008 Strategic Planning session for further discussion, prioritization and direction and the Council agreed.	

13. Topic: Ordinance 1838(11) amending the Official Traffic Map by creating a two-hour parking zone and no parking zone on Crest Street.	Presenter: Scot Eisenhower
Purpose: In response to a request from a property owner the Police Department and Street Department are recommending a two hour parking zone on the southerly side of Crest Street on either side of the steps leading to 201 Crest Street and to have a No-Parking Zone directly in front of the steps at the same address.	

14. Topic: Resolution 4143(38) approving the 2008 -2014 Six-Year Airport Improvement Program.	Presenter: Gary Meisner or Jerry DeLay
Purpose: To consider a recommendation from the Airport Committee to submit the Burlington Airport's Six-year Improvement Plan to the Wisconsin Bureau of Aeronautics. Last updated in July 2002 the BOA has requested this update so that they are able to project long-range planning in the State's air transportation system. The submission of the Statement of Project Intentions does not commit the City to an airport improvement project. In order to officially request a project the City must first pass a Petition for State or Federal Funds, which is typically done at least three years prior to planned construction due to the lead-time necessary for programming and coordinating with Federal funding.	

15. Topic: Motion 07-557 for consideration of a Certificate of Appropriateness for property located at 340 N. Pine Street, within the Historic Preservation District.	Presenter: Kent Strong
Purpose: Consideration of a recommendation from the HPC to approve a Certificate of Appropriateness for 340 N. Pine Street to allow for: <ul style="list-style-type: none"> ▪ Request to strip paint, repair, stain and finish, install brass kick plate and reuse existing hinges, door handles and locks to the door. The wood panel of the door will need to be replaced with glass to match the other doors on the building. 	
Per the Council's direction this item is placed on tonight's Council agenda for consideration.	

16. Other Matters

17. Adjourn

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-763-7996 at least 24 hours prior to the meeting.